



**PROJECT IMPLEMENTATION UNIT
EDUCATION CITY PROJECT
Investment Department
Government of Sindh**

**MINUTES OF PRE-BID MEETING HELD ON 1st NOVEMBER 2024, REGARDING THE
TENDER FOR HIRING OF CONTRACTOR(S) FOR INFRASTRUCTURE
DEVELOPMENT OF EDUCATION CITY PHASE-I (4800 ACRES)**

1. Pre-Bid meeting for Tender "HIRING OF CONTRACTOR(S) FOR INFRASTRUCTURE DEVELOPMENT OF EDUCATION CITY PHASE-I (4800 ACRES)" was held on 1st November, 2024 in the office Project Implementation Unit, Education City Project. The meeting was attended by Procurement Committee members, Consultant and pre-qualified bidders. The attendance sheet is attached at Annexure "A".
2. The Project Director (PD), Education City Project welcomed the meeting participants and opened the forum for pre-qualified bidders to share their queries regarding the tender documents. The pre-qualified bidders raised different queries and same were addressed by the Procurement Committee along with the consultant. The details of queries and their replies are mentioned below:

S.no	Contractor Queries	Procuring Agency Replies
Queries Raised by M/s Sherjan Mosakhail & Sons		
1	Item# PH/E-1 Page-113: Providing, Laying & Fixing in trench i/c fitting, jointing & testing etc complete in all respect the high Density Polyethylene PE pipes (HDPE-100) for W/S confining ISO 4427/DIN8074/8075 B.S 3580 & PSI 3051. PN-10.	Item# PH/E-1 Page-113 is as per CSR 2024 and as per requirement of the project.
2	Item# E-2/Page -116: Laying P.E pipes of all types and fixing in trench i/c cutting, fitting and jointing with Butt Fusion joint i/c testing with water to Specified tied pressure. Laying and Jointing P.E pipes (i/c cost of jointing material).	Item# E-2/Page -116 is as per CSR 2024 and as per requirement of the project.
3	Item# C-8/24 Page-45: Laying floor of approved with glazed tiles 1/4" thick dado of approved color & size jointing in white cement and laid over 1:2 cement sand mortar 3/4" thick including grouting with matching color and finishing complete in all respects.	Item# C-8/24 Page-45 is as per CSR 2024 and as per requirement of the project.



**PROJECT IMPLEMENTATION UNIT
EDUCATION CITY PROJECT
Investment Department
Government of Sindh**

4	Item# C-8/25 Page-46: Laying floors of approved coloured glazed tiles 1/4" thick floor of approved color & size jointing in white cement and laid over 1 :2 cement sand mortor 3/4" thick including grouting with 1atching color and finishing complete in all respects.	Item# C-8/25 Page-46 is as per CSR 2024 and as per requirement of the project.
Queries Raised by M/s Kainatt Enterprises		
5	Single Stage Envelope Procedure: In PARA 18 of Bidding Data Sheet, the requirement states that a financial proposal of bid is to be opened only for prequalified firms Pre-Bid Meeting mandatory criteria. As we are prequalified and have submitted all necessary technical and financial documents. Could you clarify the necessity of these mandatory requirements? In principle, under a single-stage procedure, only BOQ documents are submitted with the bid	As the bid is only for prequalified contractors, therefore contractors are required to submit financial Bid duly signed and stamp by the bidder as mandatory requirement alongwith work methodology and time schedule of the Project.
6	Required Documentation: PARA 7(h)(m) of Bidding Data Sheet requires additional documents for equipment and financial competency. However, we have already provided these documents during the prequalification process. Could you please clarify why such documents are needed again?	These information required in the tender document shall be considered as an additional document and hence it will not effect financial evaluation of bid.
7	Experience Requirements: Appendix N to the bid requires details of three completed works during the last five years of having similar nature and size. As we have already submitted comprehensive experience documents during prequalification, could you explain the rationale for this additional requirement? This exercise will be wasted duplication of efforts.	
8	BOQ Discrepancies: There appears to be an error in the calculation of BOQ items of road work and the total amount in the Grand Summary for schedule items is incorrect. Please correct this discrepancy.	Necessary correction have been made in the enclosed BOQ and same has been uploaded on Authority's and Education City's website.
9	Grand Summary Format: In the Grand Summary for Package I-A (1), the column for schedule items may be left vacant, as amounts will vary once we provide above or below percentages for the works.	

2/1



PROJECT IMPLEMENTATION UNIT
EDUCATION CITY PROJECT
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Government of Sindh

10	Main Summary Format: Page 1 of 22 in the BOQ presents a summary of four items-Water Supply, Storm Water Drain, Irrigation, and Sewerage-that lacks separate columns for schedule and non-schedule items. How separate a amounts can be presented in this format?	Schedule and Non-Schedule items of the BOQ have been segregated as desired. Amended BoQs (enclosed herewith) have been uploaded on Authority's and Education City's website.
11	SST Amount: The Grand Summary of the BOQ does not specify the amount or percentage for SST. Please provide this information	Bidders have to take into account all the prevailing federal, provisional and local taxes while quoting the rates. Present prevailing SST is 15%.
12	Container Office and Accommodation: Under special provisions (11.l(a)), it is stated that the contractor shall establish a container office and accommodation complex (approximately 5000 sq. ft.). As no drawings has been provided, could you please clarify what type of accommodations are required beyond three office containers?	The Bidder has to provide portable cabins / container office and accommodation. Total requirement of the floor area is 5000 sq.ft.. The bidder has to provide three containers as defined in clause 11 of Special Provision.
13	Mobile and Telephone Costs: For Engineer and Employer Facilities (11.l(i)), the requirement states an average cost of Rs. 35,000/month for mobile and telephone use. Could you clarify how many personnel will be given this amount?	The Contractor shall provide Rs. 35,000/- per month to employer and Rs. 35,000/- per month to Engineer for mobile and telephone as mentioned in Clause-11.
14	Equipment Ownership: Regarding Engineer and Employer facilities, it states that equipment used by the engineer and employer will become the property of the employer and must be handed over in good working condition upon project completion. Could you specify what equipment is being referred to?	The equipment mentioned in Clause 11 (d) & (e), will be property of the Employer and must be handed over in good working condition upon project completion.
15	Performance Security & Mobilization Advance: The performance security may kindly be reducing from 5% and the mobilization advance may be increase from 5% to a reasonable percentage.	The performance security and mobilization advance shall remain 5% in form of Deposit at



EDUCATION CITY PROJECT
Investment Department
Government of Sindh

		call or pay order or Demand Draft or a Bank Guarantee issued by a scheduled bank in Pakistan
16	Engineers Facilities: The facilities for Engineer and Employer are very costly and involve a huge amount. Due to this heavy amount the project cost can be increased. It is proposed these facilities may be provided in the BOQ Separately.	As discussed during the Pre-Bid Meeting, the Engineer's Facilities will remain as it is mentioned in Bidding Documents and Contractor has to adjust in their Contract Rate.
17	SITE Visit: Please arrange site visit to get ourselves information about the site	As discussed during the Pre-Bid Meeting, the bidders willing for site visit shall submit written request to the Employer at least 24 hours prior to visit the site.
18	Time for Submission of Bid	The Time for Submission of Bid has been extended till 15th November, 2024 by 1400 hrs.
Queries Raised by M/s JN & Co.		
19	Clarifications are required for the sub categories of these specialization codes CE- I I & EE-1 I.	As the Prequalification process is complete so these queries are irrelevant.
20	In the Bidding Data Sheet Point (I 8a) (Evaluation/Qualification Criteria) mode of evaluation is not clearly defined as Single Stage Single Envelop or Single Stage Two Envelope.	Since the pre-qualification has been completed therefore, the Evaluation/Qualification criteria shall be Single Stage One Envelope.
21	In the BOQ the tax percentage for SST is not defined/ overwrite.	Bidders have to take into account all the prevailing federal, provisional and local taxes while quoting the rate. Present prevailing SST is 15%.

22	In the BOQ the Engineering Facilities head is not available/overwrite.	As discussed during the Pre-Bid Meeting, the Engineer's Facilities will remain as it is mentioned in Bidding Documents and Contractor has to adjust in their Contract Rate.
23	Amount for the Average Annual Turnover is not defined in Appendix-M.	This is an additional information and have no impact on financial evaluation
24	Amount for the contract of similar size an'd nature is not defined in Appendix-N (BN-1)	
25	Key personnel details are not defined in Appendix-N (BN-2).	
26	Please clarify BN-3 for CA Category firms.	
27	Arithmetical errors are observed in the boq which will affect the quoting % of the premium on schedule items. (Identified errors are attached in Annexure-A).	Necessary correction have been made in the enclosed BOQ and same has been uploaded on Authority's and Education City Project website. Refer Addendum - 1.
28	Also, it was said in the pre-bid Pre-Bid Meeting that the Performance Security will be 2% of the contract/bid price. Please confirm the same.	The performance security and mobilization advance shall remain 5% each in form of Deposit at call or pay order or Demand Draft or a Bank Guarantee issued by a scheduled bank in Pakistan
29	With respect to above mentioned clarification, kindly provide extension of time for suitable period to prepare the bid as per updated RFP documents/Corrigendum.	The Time for Submission of Bid has been extended till 15th November, 2024 by 1400 hrs

**EDUCATION CITY PROJECT
Investment Department
Government of Sindh**

Queries Raised by M/s ZKB

30	Engineer Facilities in BOQ The Conditions of Contract specify the provision of engineer facilities, which represents a significant cost. Given that these facilities could amount to millions, could you confirm if these will be included as a separate line item in the Bill of Quantities (BOQ)?	As discussed during the Pre-Bid Meeting, the Engineer's Facilities will remain as it is mentioned in Bidding Documents and Contractor has to adjust in their Contract Rate.
31	Mobilization Advance To enable effective mobilization and smooth project startup, we request that the mobilization advance be increased to at least 10% of the contract value. This increase would help offset initial project costs and enhance our capacity to deliver efficiently from the outset. Could this adjustment be considered?	The performance security and mobilization advance shall remain 5% each in form of Deposit at call or pay order or Demand Draft or a Bank Guarantee issued by a scheduled bank in Pakistan
32	Ambiguities in BOQ There appear to be several ambiguities and inconsistencies within the BOQ, such as repeated items across both scheduled and non-scheduled sections, as well as redundancy in certain "providing and laying" activities. These duplications create potential for confusion and could impact pricing. Could you provide clarification or an updated BOQ that resolves these issues?	As already explained above in point no. 1, 2, 3 & 4. These items are as per CSR 2024 and as per requirement of the project. Necessary correction have been made in the enclosed BOQ and same has been uploaded on Authority's and Education City's website. Refer Addendum - 1.

**PROJECT IMPLEMENTATION UNIT
EDUCATION CITY PROJECT
Investment Department
Government of Sindh**

	<p>Confirmation of Funds Availability</p> <p>The bidding data indicates that the Employer has arranged funding from its own sources. To avoid potential project interruptions due to financial constraints, could we consider this as a definitive confirmation of the funds' availability for the full duration of the project's execution?</p>	N/A
34	<p>Utilities Availability on Site</p> <p>Please clarify whether essential utilities, such as water and electricity, will be available on-site for contractor use. If these resources are not provided, contractors may need to make separate arrangements, which could affect project logistics and costs.</p>	It is the responsibility of Contractor. Please refer Clause 10.1 of Special Provisions.
35	<p>Provision of Drawings in PDF Format</p> <p>For ease of understanding and to facilitate a more precise review of project requirements, we request that all project drawings be provided in PDF format. This will allow for more accurate assessment and reference during bid preparation and eventual project execution.</p>	Drawings provided with the Tender Documents are comprehensive, complete and sufficient to fill the BOQ. However, same has been uploaded on Education City Project's website.
36	<p>Submission of Tender Drawings</p> <p>Could you confirm whether it is mandatory to submit the tender drawings alongside our bid submission? This will help ensure that all required documentation is prepared as per the submission guidelines.</p>	Yes
37	<p>Handwritten vs. Typed BOQ Submission</p> <p>Please clarify if the BOQ must be completed by hand, or if a typed (digitally filled) BOQ submission is acceptable. This information will help us ensure that the bid format aligns with the submission requirements and avoids potential disqualification.</p>	Both are Acceptable

**PROJECT IMPLEMENTATION UNIT
EDUCATION CITY PROJECT
Investment Department
Government of Sindh**

Additionally, given the need to address these queries and incorporate any necessary changes, we respectfully request an extension of at least two weeks to the current bid submission deadline. This additional time will allow us to prepare a comprehensive and responsive bid.

The Time for Submission of Bid has been extended till 15th November, 2024 by 1400 hrs

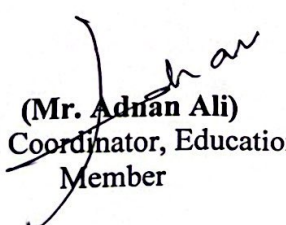
3. The procurement committee unanimously decided that, amended BoQ after incorporating necessary rectification shall be a part of these minutes and will be circulated amongst all pre-qualified bidders for necessary information. The amended BoQ (Addendum -I) is attached Annexure-B.


4. The procurement committee after detail deliberation decided to extend the date of submission of tender document by 15th November, 2024 at 1400 hrs. The bid documents will be opened on same date at 1430 hrs.

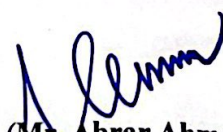
5. Decisions

- i. The amended BoQ shall be circulated amongst all pre-qualified bidders and same will be uploaded on SPPRA's and Education City project's website;
- ii. The date for submission of bid document has been extended till 15th November, 2024 at 1400 hrs;
- iii. Performance security and Mob Advance shall remain 5% each as per SPPRA Rules;

6. The meeting ended with the vote of thanks to and from chair.


(Mr. Adnan Ali)
Project Coordinator, Education City
Member


(Mukhtar Ahmed Shaikh)
Assistant Engineer, W & S Dept.
Member


(Mr. Abrar Ahmed)
Project Director, Education City Project
Chairperson