

SPPRA PREQUALIFICATION DOCUMENT



GOVERNMENT OF SINDH

EDUCATION CITY, KARACHI

Phase – 1 (4800 Acres)

PRE-QUALIFICATION OF CONTRACTORS

For

Infrastructure Development of Education City, Karachi

Phase – 1 (4800 Acres)

Ref: PIU/EC/INFRA/2024-25

Project Implementation Unit

**1st Floor, Block-A. Finance & Trade Centre
Shahra-e-Faisal, Karachi**

Document issued to:

Education City Project
Investment Department
Government of Sindh

1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract prior to being invited to submit a bid is a process called **prequalification**.

2.0 Sindh Public Procurement Rules 2010

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

3.0 The Prequalification Process

3.1 Advertisement and Notification

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

3.2 Preparing and Issuing of Prequalification Document

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

4.0 Section I. Instructions to Bidders (ITB);

5.0 Section II. Eligibility & Evaluation/Qualification Criteria;

6.0 Section III. Application Forms;

7.0 Section IV. Scope of Contract

PREQUALIFICATION DOCUMENT

NOTICE INVITING TENDER FOR PRE-QUALIFICATION OF CONTRACTORS

Infrastructure Development of Education City, Karachi
Phase – 1 (4800 Acres)

- Project Implementation Unit has received funds for the Project/Scheme cited above with Scope, Estimated Cost and other details are as under:-
- (i) **Scope: Infrastructure Development Works**
- (ii) **Project Period: 24 Months**
- **Eligibility:**
- a. The Employer invites sealed bids, under Single Stage-Two Envelope bidding procedure, from eligible firms licensed by the Pakistan Engineering Council valid for the year 2024 in Category C-A or above with specialization codes CE-01, CE-02, CE-09, CE-10, CE-11, BC-01, EE-06, EE-11.
- b. ISO Certification 9001 & 45001
- c. Similar Projects in hand of same nature.
- d. Valid Registration with FBR, SRB and PEC
- ❑ **Pre-qualification documents:** Interested firms/contractors can obtain the pre-qualification documents from the address mentioned below on payment of non-refundable fee of **Rs. 5000/- through pay order in favor of Project Implementation Unit, Government of Sindh.**
- ❑ Documents can be dispatched by Courier service on the written request for which cost of mail i.e. will be borne by the Applicant, however, under no circumstances the Procuring Agency will be responsible for late delivery or loss of the documents so mailed.
- **Dead line of Issuance of Documents:** Documents will be issued to interested firms up to 23rd July, 2024
- **Dead line of Submissions:** Documents duly filled and attached with relevant certificates must reach on the address mentioned herein below on or before 1400 hrs 24th July, 2024
- Interested firms should submit their inquires/applications/documents to the following:

Address

:

Office of the Project Director
Project Implementation Unit
1st Floor, Block-A. Finance & Trade Centre
Shahra-e-Faisal, Karachi

PREQUALIFICATION DOCUMENT

- *Procuring Agency may reject any or all applications subject to the relevant provisions of Sindh Public Procurement Rules 2010.*
- *Applicants will be informed, in due course, of the result of the evaluation of applications. Only the firms or contractors prequalified under this process will be invited to bid.*

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

4.0 Section I. Instructions to Bidders/Applicants (ITB).

Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:-

- (a) bear the name and address of the Applicant;
- (b) be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and
- (c) be clearly marked "Application for Infrastructure Development of Education City, Phase-I (4800) Acres

Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.

Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.

Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.

Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.

Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address (*mention the address & telephone & fax numbers*), not later than the (*mention the date & time*). The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

PREQUALIFICATION DOCUMENT

Clause 8 Evaluation (Rule 27 (2)): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association offirms will be considered for similar treatment as in case of Joint Venture.

Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.

Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

5.0 Section II: Evaluation/Qualification Criteria.

1. Criteria based on Marks/Score.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C – A; (ii) valid registration certificate from income tax authority (NTN); and active status in ATL (iii) is not black listed. (iv) Registered in SRB (v) Renewed electrical licence from Government of Sindh (vi) *(Attach all certificates and affidavit of not black listing).*

Joint Ventures are not allowed.

Aggregate Qualifying Score is 70%, but it is mandatory to obtain at least 30% in each of the following sections.

(A) Company Profile.	15 Marks
i. Period since Firm/Contractor is in construction business	10 Marks
Up to 5 years	02 Marks
Up to 10 years	05 Marks
Up to 10 years	10 Marks
<i>(Attach earliest PEC License and NTN registration)</i>	
ii. Office facilities	05 Marks
In Sindh province	05 Marks
(B) Specific Experience Record	35 Marks
i. Projects of similar nature and complexity	20 Marks
completed over last 05 years. (Technical)	
<i>(Attach satisfactory completion certificates and documentary proof of similarity)</i>	
<i>The similarity will be based upon following minimum characteristics/quantities:</i>	
Compaction of natural ground - 200,000 Sq.m.	02 Marks
Preparation of Subgrade(150mm) - 200,000 Sq.m	02 Marks
Formation of Embankment - 300,000 Cu.m	02 Marks
Subbase Course - 40,000 Cu.m	02 Marks
Aggregate Base Course - 45,000 Cu.m	02 Marks

PREQUALIFICATION DOCUMENT

<i>Asphalt Work</i>	-	<i>17,000 Cu.m</i>	<i>02 Marks</i>
<i>Concrete Work</i>	-	<i>22,000 Cu.m</i>	<i>02 Marks</i>
<i>Steel Work</i>	-	<i>3,000 Ton</i>	<i>02 Marks</i>
<i>Stressing Wire</i>	-	<i>50 Ton</i>	<i>01 Marks</i>
<i>Bearing Pads</i>	-	<i>400,000 C.cm</i>	<i>01 Marks</i>
<i>Expansion Joint</i>	-	<i>150 m</i>	<i>01 Marks</i>
<i>Pile Load Test</i>	-	<i>1 Nos</i>	<i>01 Marks</i>

Maximum two project work orders and completions will be entertained for the above points.

ii. Projects of similar nature and complexity completed in last 5 years. 15 Marks
(Financial)

(15 Marks for a project having cost of Rs.7000 Million or above).

(5 Marks for a project having cost of Rs.3000 Million or above)

(Maximum two projects will be entertained for the above points. Attach copies of work orders and completion certificates satisfying the above criteria)

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

- (C) **Personnel Capabilities required for this project** **25 Marks**
Requirement of persons will vary from Project to Project.
Following factors may be used as guideline:

Sr.	Description/Position with Minimum Qualification & Experience	Marks Assigned	Remarks
1	Project Manager (01 No.) BE/ME registered with Pakistan Engineering Council (PEC) having experience of 20 years or above.	05	02 Marks BE qualification up to 20 Years 02 Marks ME with 10 years of experience after Masters. 01 Marks Registered as Professional Engineer with PEC.
2	Construction Engineer (01 No.) B.E. (Civil) registered with Pakistan Engineering Council (PEC) having Experience of 15 years or above.	02	02 Marks Experience between 10-15 years.
3	Contract Engineer (01 No.) B.E. (Civil) registered with Pakistan Engineering Council (PEC) having experience of 08 years or above.	02	01 Marks Experience between 5-8 years 01 Marks Registered as Professional Engineer with PEC.
4	Site Supervisor (MEP) Engineer (01 No.) B.E.(Elect./Elect/Telecomm/IT) registered with Pakistan engineering Council (PEC) Min. experience 10 years.	02	02 Marks Experience up to 10 years.
5	Quantity surveyor-DAE in Civil (01 No.) DAE in Civil having relevant experience of Min. 10 years	02	02 Marks Experience up to 10 years.

PREQUALIFICATION DOCUMENT

Sr.	Description/Position with Minimum Qualification & Experience	Marks Assigned	Remarks
6	Site Supervisor in Civil (01 No.) DAE in Civil having minimum 10 years of relevant experience	02	02 Marks Experience up to 10 years
7	Site Supervisor Elect / IT (01.) DAE in same field having relevant Experience of 10 years or above.	02	02 Marks Experience up to 10 years
8	Site Chief Surveyor (Civil) 01 No DAE in Civil having relevant experience of 10 years or above	01	01 Marks Experience up to 10 years
9	CAD Operator (Civil) 01 DAE in Civil having relevant experience of 10 years or above	01	01 Marks Experience up to 10 years
10	Lab Technician/Material Engineer Bachelors in Material Engineering/ Geology having relevant experience of 15 years or above	01	01 Marks Experience up to 15 years
11	Site Architect Bachelor of Architect having relevant experience of 10 Years	02	02 Marks Experience up to 10 years
12	Infrastructure Engineer Bachelor of Civil Infrastructure Planning/Town Planning having relevant experience of 15 Years	02	02 Marks Experience up to 15 years
13	Safety Officer Bachelors/DAE/Short Courses in NEBOSH/IOSH having relevant Experience of 05 Years	01	01 Marks Experience up to 05 years

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

(D) Equipment Capability

10 Marks

- (a) Provide documents for ownership, lease or rent
- (b) Ownership document will be given full points, lease and rental will be given half points against each equipment.
- (c) Total equipment available with the applicant is to be listed along with its current mobilization on on-going projects

Sr. No.	Description of Equipment	Capacity & Horse Power	Minimum Requirement (Qty. in No.)	Points Alloted
1	Bulldozer	200 HP	2	1
2	Motor Grader	140 HP	1	1
3	Vibratory Roller	10 - 12 Ton	3	0.5
4	Pneumatic Roller	18 - 21 Ton	3	0.5
5	Dump Truck	18 Ton	10	0.5
6	Excavator	105 HP	2	1
7	Asphalt Paver	Above 3.5m	2	1
8	Concrete Batching Plant	0.5 Cum/batch	1	1.5
9	Concrete Transit Mixer	6 Cum	2	0.5
10	Concrete Vibrator	5 HP	2	0.25
11	Asphalt Plant	150 ton	1	1.5
12	Water Pump	4" Delivery	2	0.25
13	Concrete Pump	Above 15 cum/hr	2	0.5

(E) Financial Soundness/Status

15 Marks

For Financial Soundness assessment, the Applicants may be required to submit Audited Financial Statements for the last three years (20-21-22) or any other document which verifies their Financial Status. Where necessary, the Procuring Agency will make enquiries with the firm's/contractor's bankers (Estimated Cost: 7.5 Billion)

1. Less than 40% of Estimated Cost of this Work

01 Marks

PREQUALIFICATION DOCUMENT

- | | |
|---|----------|
| ii. 40-70% of Estimated Cost of this Work | 05 Marks |
| iii. 70-100% of Estimated Cost of this Work | 10 Marks |
| iv. More than 100% of Estimated Cost of this Work | 15 Marks |

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

6.0 Section III. Application Forms;

A-I Application Submission Form *(The covering letter is to be submitted by the interested firm/contract or partner responsible for a joint venture, on appropriate company letterhead)*

Date: _____

To
[Name and address of the Procuring Agency]

Dear Sir,

Subject: Pre-qualification of Contractors for Construction of Residential Units

I the undersigned, being duly authorized to represent and act on behalf of..... applies to be prequalified for the project cited above and enclose one (01) original with 02 copies of pre-qualification documents and declare the following:

- (a) I have examined and have no reservations to the Prequalification Document, including Addenda No(s)....., issued in accordance with ITB Clause 6.
- (b) I understand that Procuring Agency may cancel the prequalification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
- (c) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
- (d) Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements;

2. The Procuring Agency and its authorized representative(s) may contact the following person(s) for further information, if needed;

Person to be contacted: Project Director, Project Implementation Unit 1st Floor, Block-A. Finance & Trade Centre, Shahra-e-Faisal, Karachi

3. The undersigned declares that the statements and the information provided are complete, true, and correct in every detail.

PROJECT DIRECTOR
Project Implementation Unit
1st Floor, Block-A. Finance & Trade Centre
Shahra-e-Faisal, Karachi

EDUCATION CITY, KARACHI, PHASE - 1

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

A-II

1. Company Profile

Date: _____

Contract: _____

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal): <i>(In case of Joint Venture (JV), legal name of each partner:</i>	
2.	Nature of Business: <i>(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>	
3.	Head Office Address:	
4.	Telephone Fax numbers: E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:	
7.	<u>NATIONALITY OF OWNERS.</u>	
	Name:	Country:

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

A-III

2. General Experience Record

(i) Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

EDUCATION CITY, KARACHI, PHASE - 1

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

(ii) **Projects of similar nature and complexity in hand.**

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

Education City Project
Investment Department
Government of Sindh

EDUCATION CITY, KARACHI, PHASE - 1

PREQUALIFICATION DOCUMENT

(iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

EDUCATION CITY, KARACHI, PHASE - 1

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

A-IV

4 (A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

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Investment Department
Government of Sindh

EDUCATION CITY, KARACHI, PHASE - 1

PREQUALIFICATION DOCUMENT

A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

4(B) Curriculum Vitae (CV) for Proposed Experts

1. Proposed Position: _____
2. Name of Expert: _____
3. Name of Firm: _____

4. Current Residential Address: _____
Telephone No: _____ Fax No: _____
E-Mail Address: _____
5. Date of Birth: _____ Citizenship: _____
6. Qualification: _____
7. Work Experience: Summarize professional experience in reverse chronological order.

Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / Relevant technical and management experience

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

A. Equipment Capabilities (owned by the contractor/firm)

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Education City Project
Investment Department
Government of Sindh

PREQUALIFICATION DOCUMENT

B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Education City Project
Investment Department
Government of Sindh

EDUCATION CITY, KARACHI, PHASE - 1

A-VII

6. Financial Resources.

A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

B. Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance Sheet/ Income Statement	Year 1:	Year 2:	Year 3:
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

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Government of Sindh

- C. **Source of Financing:** Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

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Government of Sindh

Section IV. Scope of Contract; (Description of work and Period of completion)

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Government of Sindh

EDUCATION CITY, KARACHI, PHASE - 1

Annexure - I

(Procuring agency may opt types of equipment and their number as per requirement of project. It may also add any equipment as per requirement.)

- (i) Asphalt Dumpers.
- (ii) Asphalt Paving Machinery & Rollers (PTRs, Asphalt Paver Tandem Roller etc.)
- (iii) Earth Moving Machinery (Grader, Bulldozer, Excavator, Roller etc.)
- (iv) Concrete Batching Plant (30cuM/hr Cap.)
- (v) Shuttering (form work) --- sq ft
- (vi) Concrete Pumps
- (vii) Vibrator
- (viii) Crane Mobile (30 Ton Cap.)
- (ix) Crane Tower (30 M Boom)
- (x) Dumper Trucks
- (xi) Shower/ Loader/ Backhoe
- (xii) Steel cutting & Bending Machine
- (xiii) Concrete Transit Mixer (6 cu M/hr)
- (xiv) Cabin Hoist (1500 Kg Cap.)
- (xv) Air Compressor (15 HP Cap.)
- (xvi) Scaffolding Pipe

Note: The following formula is applicable to evaluation criteria based on marks/score only.

- a. *If the available quantity of each equipment is less than specified limit, give weightage as under:*

$$T = M \times (A / \text{Required Quantity})$$

- b. *If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.*

A = Available quantity of each equipment of each Item.

T = Marks obtained

M = Marks assigned

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Investment Department
Government of Sindh